



## Request For Pool/Spa Approval

We appreciate your application for improvement to your property. Please take the time to review the Architectural Control Guidelines pertaining to pools (Section 9) to assist you in providing the required information.

The Modifications Committee, a team of volunteers, meets once a month to consider applications and makes decisions *only* in that meeting. Applications are submitted to Crest Management and must be received by 5:00 p.m. on the 2<sup>nd</sup> Thursday of the month for consideration that month. The Modifications Committee will consider completed applications that have been signed and submitted with all necessary documentation. Crest Management will notify you in writing of the Modifications Committee's decision.

If you do not have a copy of the Architectural Control Guidelines, or the "Declaration of Covenants and Restrictions for The Commonwealth", contact Crest Management.

**SECTION NAME:** \_\_\_\_\_ **SECTION** \_\_\_\_\_ **LOT** \_\_\_\_\_ **BLK** \_\_\_\_\_

Name: \_\_\_\_\_ Home #: \_\_\_\_\_

Cell #: \_\_\_\_\_ Work #: \_\_\_\_\_

email: \_\_\_\_\_

PROPERTY ADDRESS: \_\_\_\_\_

MAILING ADDRESS (if not property address): \_\_\_\_\_

\_\_\_\_\_

Contractor Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Click on the appropriate box to select it, or if using printed version, check the appropriate box.

Y N

1. Copy of survey attached, with the proposed pool/spa/deck drawn to scale?
2. Is pool/spa/deck located at least 5 feet from side and rear property lines, and within all building setback lines?
3. Does pool or spa encroach any utility easements? If so, written consent from each utility must be obtained before construction.
4. Is the location of pool equipment indicated on the survey?

5. Is site access marked on the survey or plans? (If site access is other than through the driveway, you will be required to submit a \$1000 damage deposit to be held by Crest Management. The deposit will be returned once any damage to common property or greenbelt is repaired.)
6. Are backwash lines shown draining to the street? (drain to sanitary sewer is not permitted)
7. Have you included a pool blueprint or plan indicating Schedule 40 PVC to be used for all drain lines?
8. Have you reviewed Section 9 of the Guidelines to confirm that the proposed pool meets all other requirements?

**Attach a copy of your plat with the location of the improvement indicated on the plat.** Note dimensions of improvement and distances from fence, house, garage, driveway, and easements as necessary and attach a blueprint, or architectural plan, of the pool.

I understand that the Modification/Deed Restriction Committee will act on this request as quickly as possible and Crest Management will contact me in writing regarding their decision. **I agree not to begin the property improvement and/or change until I have written approval from the Committee.**

<b>Signature of Homeowner</b>	<b>Proposed Construction Date</b>	<b>Ending Date</b>
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**Return To:** Crest Management Company  
P. O. Box 219320  
Houston, Texas 77218-9320  
Tel: 281-579-0761 Fax: 281-579-7062

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Received Application: \_\_\_\_\_

To MDR Committee: \_\_\_\_\_

Decision Received: \_\_\_\_\_

Decision Letter Mailed: \_\_\_\_\_

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